

PAIN T POTS MONTESSORI SCHOOLS

We introduce children's imaginations to our existing world and encourage them to find their own path of understanding. We guide them to see the importance of independence, determination, motivation and choice. These key terms encourages the children to identify which doors they want to walk through.



'Celeste's time at Paint Pots has been entirely enriching for my whole family. You and your wonderful team have truly given our little girl the best possible start to her academic journey and I cannot thank you enough. I know that we will have fond memories of our happy days at Paint Pots, from those first wonderful classes in The Boltons, to the cheerful daily school life Celeste enjoys now.'

Hannah, mother of Celeste 3 years old.



NURSERY MANAGER VACANCY

As we open our new Montessori Day Nursery setting, The Grove, in the Heart of Notting Hill, Paint Pots Montessori Schools is looking for an experienced and enthusiastic manager to join our team.

This role is ideal for someone looking to expand their career beyond the classroom and into the business side of running a Nursery.

Initially this role will be classroom based, building team relationships on the ground and gaining a full understanding of the Paint Pots ethos and every role within this nursery setting. Over the next 2-3 years, as more children enrol and the staff team grows, the role will evolve to be mostly office based.

This varied role includes, teaching, showing parents the nursery, OFSTED responsibilities, team management & HR and Administration such as invoicing parents & record keeping.

With an overview of the whole setting both front of house and behind the scenes this role is the link between the support of the management team and office to the teachers and families in this setting.

HOURS

Start date ASAP

Full Time at 40 hours per week: 8-6pm for 4 days a week.

ABOUT PAINT POTS

Paint Pots Montessori Schools are a group of three highly regarded MEAB accredited Montessori Nursery Schools. We are looking for energetic, enthusiastic individuals to be part of our strong team, delivering high quality education and childcare to children age 2 - 5 years.

WHY WORK WITH PAINT POTS?

At Paint Pots Montessori Schools we firmly value every child as an individual and believe education should no longer be the imparting of knowledge, but also the blossoming of their individual potential. Our classrooms are full of love and happiness and we are extremely proud of the bright and confident children that have passed through our schools.

We believe in looking after our teachers and feel more like a family. We are committed to bringing out the best in our employees, actively promoting regular professional development training, offering our employee assistance program, alongside regular supervision and mentoring. We are

www.paint-pots.co.uk

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Studio 57 Battersea Business Centre

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committed to being an outstanding Montessori environment where staff work together to ensure that children have the best start in life.



'Working at Paint Pots, has provided me with the opportunity to work in a unique and very special Montessori environment. The thing that makes working at Paint Pots so special is feeling like you are being welcomed into the family. A key principle at Paint Pots is not only recognising that each child is unique. It goes much further than that. Every adult and family is unique as well. Paint Pots has an amazing ability to bring together teachers with different strengths and experiences, and use that to allow every teacher to reach their full potential. Paint Pots has always supported me, and there is always someone at the end of a phone or a dog walk away to give advice, support and encouragement when needed. The opportunities which lie within the schools are amazing and it is a privilege to say that I work for such a reputable school.'

Miss Jess, Head Teacher

Salary is competitive and dependent on experience and qualifications and will be discussed at interview stage. A warm welcome and a cup of coffee/tea is guaranteed!

ADDITIONAL BENEFITS

Two annual staff social events: Summer garden party & Christmas party
Regular CPD training
Employee assistance programme
Company pension

PERSON SPECIFICATION

Our ideal candidate is organised and efficient with excellent communication and team management skills.

We are looking for someone reliable and dedicated, who can remain calm under pressure and enjoys the challenge of growing a new business.

We are looking for a team player, someone flexible and enthusiastic, who enjoys creating a supportive and honest team atmosphere.

Ideally you will have a passion for the Montessori Philosophy and knowledge of the EYFS.

We are looking for someone who is dedicated to extending his/her career beyond the classroom and into the business side of running a Nursery.

We are looking for someone who believes in continually learning and expanding their knowledge of running a Nursery, business skills and team management through further training and experience.

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APPLICANT REQUIREMENTS



Our ideal candidate will hold a full and relevant Montessori qualification such as Montessori Diploma Level 4 or Montessori Early Years Degree.

You will have a minimum of 2 years previous experience within a Montessori nursery. Additional office or administration experience would be ideal. Either the nursery or administration roles must include a minimum of 2 years management experience.

You will have excellent written and spoken English and be a good communicator.

You will be proficient in computer skills, with a good working knowledge of Office software. Knowledge of SAGE, ACT and My Montessori Child are a bonus.

You will have an understanding of SEN teaching (& any SEN experience would be ideal).

We are committed to safeguarding and promoting the welfare of children. The successful candidate will be required to have a clear DBS check.

External candidates will need to provide two references from previous employers.

Experience of working in a year round nursery setting for children from 1-5 years would be ideal.

HOW TO APPLY

Would you like to be a part of a friendly team? Apply Now!

Fill in our Application Form and send your completed Application Form to Lucy Patterson on hr@paint-pots.co.uk

We look forward to receiving your application!

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